



SIGNS OF THE TIME

Journal of philosophy, religion, scholarship and social practice

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Guidelines for reviewers

Signs of the Time publishes only thus far unpublished papers in the Bosnian and English languages.

Scientific review is a critical evaluation of proposed scientific content for publishing, used by the Editors' office to decide whether the proposed paper will be published or rejected. The purpose of the reviewing process is to gain insight into the credibility of the submitted paper and provide legitimacy for publishing it in the academic community. Both the reviewers and the Editor's office participate in the evaluation. The Editor's office has the final word on publishing the paper and designating the category under which the paper will be published.

The Editor's office of *Signs of the Time* applies the double-blind peer-review procedure. The process involves sending an anonymised version of the received manuscript to at least two international experts on the topic of the proposed manuscript. Both the authors of the manuscript and the reviewers are unaware of the identity of any side participating in the review process. After receiving the evaluations, if the Editor's office is unsure regarding the final decision, it will seek for an additional expert's opinion.

Being an open science journal, *Signs of the Time* grounds its scientific communication on the quality of scientists and their good will and integrity. The journal does not pay for the reviewing process and the Editor's office will refuse any attempt to privatise the process for preferred results.

After receiving the evaluations, depending on their content the Editor's office can reject a proposed manuscript, accept it or accept it conditionally and request a revision. After a revision, the Editor's office can choose to return the manuscript to the reviewers for an additional evaluation, or seek additional opinion. The process may repeat itself until the Editor's office issues a final verdict.

We kindly ask reviewers to provide all information requested by the reviewer's form, including the categorisation the propose for the evaluated manuscript, as well as to approach the accepted manuscripts objectively and thoroughly. We recommend writing a detailed evaluation spanning from two to five typewritten pages (1800 keystrokes with spaces per typewritten page), listing reasons for publishing or rejecting the paper, and explicitly stating whether the manuscript should be published or not, and under what category.

Based on the analysis, the reviewer will suggest a possible category:

1. **Original (scientific) paper:** a manuscript presents new and thus far unpublished results of scientific research.
2. **Preliminary communication:** a manuscript presents new and thus far unpublished preliminary results of scientific research.
3. **Review paper:** a manuscript presents an original and critical survey of a specific field of study or its part.
4. **Do not publish:** a manuscript should be rejected because it contains serious flaws or its content was plagiarised. In the case of suggesting rejection, please provide additional explanation for the reasons why.

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The Editor's office can issue a confirmation letter stating that a reviewer participated in the reviewing process for the journal *Signs of the Time* of the Center for Culture and Education.

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